

13 April 2017

REGULAR MEETING MINUTES
BOATHOUSE/HAINS PARK IMPROVEMENTS COMMITTEE
7:00 p.m., MEETING ROOM, OLD LYME TOWN HALL

PRESENT

PG	Paul Gianquinto	Co-Chairman
PF	Paul Fuchs	Co-Chairman
JP	John Parker	
KB	Ken Biega	
GH	Greg Hack	
PC	Phil Carney	
DB	Don Bugbee	
BR	Bonnie A. Reemsnyder	Ex-Officio

ABSENT

BS	Brian Schuch	Secretary
RD	Bob Dunn	
SS	Skip Sibley	Ex-Officio
AR	Andy Russell	Ex-Officio
JR	John Rhodes	Ex-Officio
NP	Nina Peck	Architect

CALL TO ORDER > PG 7:01 p.m.

1. CORRESPONDENCE

PG stated the Committee has received a Certificate of Temporary Occupancy for the Boathouse allowing use during daylight hours, which has been clarified to mean between sunrise and sunset. A copy is distributed to all members as an attachment to these minutes.

2. FINANCIAL REPORT

PG stated that the financial report has not changed since the last meeting; it will be updated with any changes authorized during this meeting and distributed as part of the next meeting minutes.

3. OLD BUSINESS

a. Toilet Building Improvements Subcommittee

Motion > PG (GH) to add **PG** to the Toilet Building Improvements Subcommittee, which only has two members since John Flower resigned.

Discussion: None

Motion approved 7-0-0.

PG stated his goal is to have sketches and an outline specification to the other members of the Subcommittee prior to the next P&R Commission meeting for review/comment.

4. NEW BUSINESS

a. Review Status of Construction

The Fire Marshal has inspected and tested the life safety systems at the Boathouse, the ZEO has inspected and noted the site work yet to be completed, and the Building Official had a walkthrough with Scope Construction. Boats have been moved back into the Boathouse, and the High School and Community programs are using the Boathouse during daylight hours.

b. Review and act on invoices:

i. Motion> PG (GH) To approve payment of Shoreline Fire Equipment Invoice 44769 dated 11 Apr 17 in the amount of \$531.75 for fire extinguishers requested by the Fire Marshal

Discussion: PG stated that Shoreline Fire Equipment is the vendor that Region 18 uses for all their facilities. The Committee is paying for the initial installation but all subsequent service will be paid by Region 18.

Motion approved 7-0-0.

ii. Motion> PG (KB) To authorize expenditure of \$800.00 for ADA-compliant room signage requested by the Fire Marshal, and to approve payment to Modulex New England when the material is received.

Discussion: PG explained that this is for material only and that he will install the signage so there will be no installation costs.

Motion approved 7-0-0.

iii. Motion> PG (PF) Motion to approve payment of Ciel Copy Center invoice dated 4 Apr 17 in the amount of \$6.40 for laminated fire alarm graphics requested by the Fire Marshal.

Discussion: PG explained the graphic was so fire department personnel can readily see which device is reporting in the event of a fire.

Motion approved 7-0-0.

iv. Motion> PG (JP) To approve reimbursement to PG for miscellaneous materials for the Boathouse as itemized and documented with receipts.

Discussion: PG explained the material was vinyl cove base and adhesive for the gypboard walls in the boat bay area, a key box and associated fasteners as requested by the Fire Marshal, Snow fence and wood posts for temporary exit lanes as approved by the ZEO.

Motion approved 7-0-0.

v. Motion> PG (PF) To recommend that the BOS approve Scope Construction Change Order Proposal 12 Rev 3 dated 31 Mar 17 in the amount of \$2,733.53 for modifications to the exterior emergency egress lighting.

Discussion: PG reviewed the history of the dispute between Scope and NCP Architects over the exterior emergency lighting, and explained that this was the least expensive and intrusive solution the team could come up with. The security lights will remain as installed and as functioning. The Type A lights from Door 4, around the building to Door 7 will be rewired so they are on one circuit and an inverter to handle the LED load will be installed.

Motion approved 6-0-1, DB abstained.

vi. Motion> PG (PF) To recommend that the BOS approve Scope Construction Change Order Proposal 13 dated 3 Apr 17 in the amount of \$1,507.00 for modifications to pull stations

requested by the Fire Marshal, installation of a phone line to the FA system and programming the system to interface with Valley Shore Emergency Dispatch.

Discussion: PG stated there was no phone work or programming shown on the drawings and that it was done on a time and material basis.

Motion approved 7-0-0.

5. APPROVAL OF MINUTES

Motion> PG (JP) To approve the minutes of the 9 Mar 17 Regular Meeting as submitted.

Discussion: None

Motion approved 5-0-2.

6. PUBLIC COMMENTS

a. BR explained the review process used by the Town and Region 18 to develop the new lease agreement, stated that it was ready for formal approval by the BOS next week and by the BOE at their next meeting.

b. BR stated that the Superintendent was happy with the progress being made developing their proposed agreement for operation of the facility which will be sent to the ORLA for their review/comment.

c. PF met with the Fire Marshal to discuss permanent locations for the flammable lockers, and will determine if the site plan needs to be revised/approved for the final proposed location.

d. DB stated he will provide a new automatic emergency defibrillator (AED) for installation in the Boathouse.

e. Maryjo Nosal asked who is responsible for testing/maintenance of the building's emergency systems. The Fire Marshal was responsible for the initial testing, and Region 18 and their vendors will be responsible for all testing/maintenance going forward.

7. ADJOURNMENT

Motion> PF(PG) To adjourn at 8:05 p.m.

Motion approved 7-0-0.